

Ref.: IQAC/2026-27/Odd/July.03

Date: 10 July, 2026

MINUTES OF MEETING

From: IQAC Office			To: All IQAC Members	
Offline Meeting	Day:	FRIDAY	Time:	1:00PM
	Date:	10 July, 2026		
	Venue:	Room No 204, A Block		
Chaired By:		Chairman IQAC	Coordinated By:	Dr. Seema Nayak
Meeting Attended By		Dr. A.P. Singh, Dr. Deepak Sharma, Dr. Amit Shukla, Dr. Laveena Seghal, Dr. N.K. Sharma, Dr. Pankaj Jha, , Dr. Nititn Waghmare, , Dr. Tabassum Abbasi, Dr. Shipra Singh, Mr. Ashish Kumar Srivastava, Mr. Pragaya Deep, Mr. Dinesh Kumar Yadav, Mr Abhishek Mishra, Mr. Ganesh, Mr Rakesh Jha		

Agenda:

- Preparation for new Academic year Subject allocation, academic calendar and time table
- CO-PO Attainment Calculation-Fixing of threshold levels for 2027 batch
- CSE NBA Accreditation work status
- Academic Audit
- Placement details
- SDGs
- Course File formats

Action Taken/Deadline/Remark

Agenda No.	Agenda Point	
1.	Preparation for next academic year:	Concerned Members:
	1. HoDs are asked to allocate subjects to faculty as per their choice, expertise and nominate a person to to prepare timetable.	All HoDs

	2. IQAC coordinator is entrusted to prepare academic calendar and guide department coordinators for the preparation of timetable 3. Hods are directed to complete the verifications of Courses, course plan as per University Scheme before starting of the semester	
2.	Setting Threshold Levels for CO-PO Attainment for 2027 batch: With the publication of the results for the 2026 batch, the PO attainment calculation process was discussed. It was decided to use an Excel sheet for the computation. The following decisions were made regarding the attainment levels: a. PO Attainment Target: Set at 60% b. CO Attainment Levels: Internal : Level 1: >20% attainment Level 2: >40% attainment Level 3: >60% attainment External : Level 1: >30% attainment Level 2: >45% attainment Level 3: >60% attainment c. Direct to Indirect Attainment Ratio: 80:20 Components of Direct Attainment:: Internal exams, university exams, Assignment Indirect Attainment : Stake holder feedback (Employer, Alumni , Graduate Exit)	Concerned Members: NBA Coordinator
3.	NBA Accreditation work : Pre-qualifier for ME,MBA will prepared and preparation of by October 2026. NBA visit preparation is continuing with Dean CSE, HOD CSE and Overall NBA Coordinator	Concerned Members: NBA Coordinator & respective HoDs
4.	Academic Audit: Decided to form a new internal audit team or new academic year by nominating one faculty from each department.	Concerned Members: Dean IQAC
5.	Placement Details: Head Placement is asked to compile data of Session 2025-26 and shared with all HoDs	Concerned Members: Head Placement
7.	All HoDs were asked to conduct quality activities and mapped it with SDGs. Also do mapping of students projects and Research publications with SDGs.	Concerned Members: All HoDs

8.	New course file format of Session 2026-27 was drafted and shared with all HoDs which includes Rubrics for labs, SDGs and Course Exit Survey	Concerned Members: Dean IQAC
Meeting ended with vote of thanks		

Seema

Prof. (Dr.) Seema Nayak
Dean IQAC
IIMT College of Engineering, Gr. Noida

CC:

- PA to Honorable MD Sir
- Dy. DG Sir
- OSD
- All IQAC Members